

**CCI-advanced (T2T) Outcome: Managing a sport program for T2T athletes**

**Criterion: Manage administrative aspects of the program and oversee logistics**

Does not yet meet expectations	Meets expectations	Exceeds expectations
<ul style="list-style-type: none"> <li>❑ Do not use communication tools or other forms of program information to outline philosophy and objectives of program</li> <li>❑ Do not provide a schedule of competition and training commitments</li> <li>❑ Do not identify expectations for behaviour and commitment or identify appropriate consequences</li> </ul>	<ul style="list-style-type: none"> <li>❑ Present a communication tool that outlines the philosophy and objectives of the program                             <ul style="list-style-type: none"> <li>○ Communication tools may include letter to athletes or parents, email, newsletter, website, phone tree, etc.</li> </ul> </li> <li>❑ Provide a schedule of competition and training commitments</li> <li>❑ Identify expectations for behaviour and commitment and identify appropriate consequences                             <ul style="list-style-type: none"> <li>○ Expectations may be outlined in a fair-play code or developed through a mutual goal-setting strategy</li> </ul> </li> <li>❑ Facilitate logistics for away competitions (e.g., travel arrangements, food, chaperones, etc.) – if appropriate</li> <li>❑ Work with program volunteers and administrators to prepare budgets and other financial logistics – if appropriate</li> <li>❑ Delegate activities appropriately to other coaches (assistants) and acknowledge their ideas and input into the program</li> <li>❑ Ensure written criteria for talent identification and selection are available</li> <li>❑ Ensure selection procedures and criteria are outlined and made available to athletes</li> </ul>	<p><b>Meets “Standard Core Certification ” and:</b></p> <ul style="list-style-type: none"> <li>❑ Demonstrate ability to work with other coaches (assistants) using optimal leadership qualities                             <ul style="list-style-type: none"> <li>○ Leadership for this context is defined as the ability to influence others to accept, willingly, the leader's purpose and goal to help bring about some better future outcome or result, and to work together, voluntarily, towards achieving that end</li> </ul> </li> <li>❑ Evidence of leadership may include working collaboratively with others, acknowledging others’ ideas and input, recognizing effort and goal achievement, acting as a role model, maintaining a positive vision of the future, active listening skills, etc.</li> </ul>

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**Criterion: Report on athlete progress throughout the program**

Does not yet meet expectations	Meets expectations	Exceeds expectations
<ul style="list-style-type: none"> <li>❑ Provide an assessment of performance that is vague and unclear</li> <li>❑ Provide limited documentation on athlete progress within the program</li> <li>❑ Provide athlete assessment that is anecdotal or subjective and do not clearly identify key performance factors or areas for improvement</li> </ul>	<ul style="list-style-type: none"> <li>❑ Present an assessment of relevant performance factors</li> <li>❑ Identify appropriate level of progression and steps for improvement</li> <li>❑ Ensure privacy of information and take steps to maximize confidentiality</li> <li>❑ Track and assess objective indicators of performance in relation to athlete or team goals (fitness testing results, attendance, training diary, training loads/volumes, etc.)</li> <li>❑ Present evidence of debriefing session or interview with athlete or parents to discuss progress in relation to individual goals</li> <li>❑ Use effective communication strategies and skills to promote program messages</li> </ul>	<p><b>Meets “Standard Core Certification ” and:</b></p> <ul style="list-style-type: none"> <li>❑ CCC identifies the coach’s tracking and assessment tools as models to be shared with other coaches</li> </ul>